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MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT:

Consolidation of the and the Acquisition Branch, Real Estate and Construction Division, Logistics Office

REFERENCE:

(Attached as Tab)

Tab 1 - Memorandum, dated 11 December 1953, from the Acting Management Officer

1. Tab 1 and annexes I, II, and III propose the reorganization and realignment of positions within components
of the Real Estate and Construction Division, Logistics
Office, to be accomplished within the existing T/O strength
authorization. Significant changes proposed are as follows:

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a. Consolidation of the Branch and the Asquisition Branch into the Asquisition Branch.

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Asquisition Branch into the Asquisition Branch.

b. Elimination of the position of Chief.

Branch, Realty Officer GS-1172-14 and the establishment of 1 Realty Officer GS-1172-11 position in lieu thereof.

- 2. Classification and Wage Division just recently ecompleted a survey of the Acquisition Branch positions and the proposed grade alignment is in accordance with the survey results.
 - 3. It is recommended that the T/O for the Acquisition

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Branch, Real Estate and Construction Division, Logistics Office be approved within existing T/O strength authorization and with staffing as set forth in Annex III, Tab 1.

> GEORGE E. MALOUN Personnel Director

1 Attaciment is stated

Action by Approving Authority:

Acting Deputy Director

(Administration)

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PO/CMD_____sp (15 January 1954)

Distribution:

0 4-1 - Personnel Director

X- ADD/AGurmo & Sub

1 - Logistics Office

1 - Comptroller

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1 - PRDS

1 - CWD

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